

# GDPR POLICY STATEMENT

A new EU regulation will soon come into effect that impacts how all organisations collect, hold and process people’s personal data. **The General Data Protection Regulation (GDPR)** will become law on 25th May 2018 and will introduce new responsibilities that supersede the existing Data Protection Act 1998.

With effect from 25th May 2018 all EU residents will now have greater say over what, how, why, where, and when their personal data is used, processed, or disposed of.

This ruling clarifies how the EU personal data laws apply even beyond the borders of the EU. Any organisation that works with EU residents’ personal data in any manner, irrespective of location, has obligations to protect the data under this legislation.

F&R Cawley Ltd are focused on its GDPR compliance responsibilities, and are working tirelessly to ensure not only that we are compliant, but that we have clear and effective communications with all stakeholders.

During our implementation period, we are evaluating new requirements and restrictions imposed by GDPR and will take any action necessary to ensure that we handle all data in compliance with the applicable law.

We are committed to meeting any contractual obligations for procedures, products and services and is approaching GDPR compliance on three main fronts:

- ▶ To ensure our own compliance as a company that holds and processes people’s personal data;
- ▶ To ensure our partners and suppliers adhere to the highest standards of compliance and GDPR regulation;
- ▶ To ensure that our programs, software applications and service solutions all support our customers’ GDPR compliance efforts.

## GDPR Compliance

F&R Cawley Ltd have undertaken a full review of all internal security and privacy policies to ensure that all personal data within, or passing through the company, will be handled in accordance with GDPR regulations.


We will implement the relevant tools and practises to ensure the safeguarding of any data handled by F&R Caewley Ltd and all of its employees.

Employees will be made aware of all GDPR restrictions, with the relevant training provided as necessary including e-learning.

## Suppliers

F&R Cawley Ltd will undertake a review of all supplier and third party contracts and arrangements to ensure that all of our partners continue to apply the same high standards of data protection.

Signed



**Kirsty Dwan**  
Data Protection Officer

Policy Revised: 30<sup>th</sup> January 2019  
Next Revision: 29<sup>th</sup> January 2020

